



MINUTES

Public Works & Utilities Advisory Committee

September 16, 2015

Attendance:

Committee Members:

Mark Hines – Chair, *Engineer*
Ken McKillop – Vice Chair, *Contractor*
Robin Matti, *Supplier*
Mike Oakley, *At-Large*
Aaron Beyerl, *At-Large*
Travis Bourne, *Contractor*
Dennis Russell, *Engineer*
Tom Sylte, *At-Large*

City Staff:

Dustin Hamilton, *Development Services Director*
Heath VonEye, *City Engineer*
Kurt Siebenaler, *City Engineer*
Kendall Glover, *Utilities Director*
Kent Clark, *Public Works Operations Manager*
Michael Foote – *Sustainability Manager*
Jill McCarty, *Administrative Support*

Meeting Quorum: Yes

I. Call to Order:

Meeting was called to order at 5:45 p.m. by Mark Hines, Chair.

II. Approval of Minutes:

Dennis Russell made a motion to approve the minutes and Mike Oakley seconded the motion. All were in favor.

III. Personal Appearances:

None.

IV. Old Business:

- **Waste Diversion Program/Recycling**

Michael Foote passed around a digital map developed by the GIS Division showing data of the water conservation efforts with the meters of some of the large water users throughout the city.

The yard waste program has had a good year of participation showing growth in it. While the curb side recycling participation numbers have gone down, the total number of recyclables picked up has grown.

The Recycle Bowl with the schools starts on October 19 and runs through November 15, and the goal is to have ten schools participating in the program.

A press conference with the media has been scheduled for the Keep Gillette Beautiful Coca-Cola grant that will be providing 50 recycle bins to area schools.

18 home irrigation audits were performed this summer by the City's partner, Center for Resource Conservation. Plans to keep marketing the program will be kept up in order to hopefully increase participation.

Upcoming events include the Coal County Trash-a-Thon Litter Cleanup Event and Stop and Drop event for electronics recycling, document destruction and pharmaceutical take back, which will be held on September 26th.

- **Mix Designs**

The RAP/RAS subcommittee met over the summer for an education webinar. A meeting will be scheduled this fall to continue with the work on the new RAP specifications that are anticipated to be done by the end of the year.

- **Stormwater Ordinance**

Heath said a tentative timeline has been set for the acceptance of the proposed stormwater ordinance. A final presentation at the October 21st PWUAC meeting will be taking place, and in early November a public open house will be taking place before going to City Council for a final presentation.

Heath talked with Barb Sahl, the head of the WYPDES for the Department of Environmental Quality regarding the usage of the local permit with the state permit for storm water, and got information that two concurrent permits are necessary.

Some of the language still being worked on is the transfer of responsibility of the permit, and possibly removing a fee for the size of project that would otherwise be paying a fee to DEQ for the permit.

- **Project Update and FY 2015 CIP**

Updates were given for on-going capital construction projects including Boxelder Road, 3rd Street Plaza, Westover Road, Echeta Road, and the various Pavement Management System projects. Development projects discussed included various subdivisions and commercial projects, along with a PUD. And the committee was informed that the Madison pipeline drilling project is scheduled to be awarded this fall.

Projects currently in the design phase included the Boxelder S curves project, Interstate Industrial Park LID, the city's transportation master plan and a traffic signal to be placed on Boxelder Road.

- **Standard Specs – Modifications or Adjustments**

Heath said he is continuing to collect and go over recommendations for changes to the specifications.

Mark said clarity on the stormwater management SWPP bid item verses the individual bid items on silt fence, waddles, etc. should be looked into. Also what temporary BMPs that should be left in place when the city takes a project over should be clearer.

Travis thought the wording on surplus material disposal and unclassified excavation below subgrade should be looked at. Ken thought the cost effectiveness of drying out the dirt could be a hindrance to the project, and if the dirt was found to be at a different moisture content than was anticipated in the bid, then it should be a reject item. But if it is found to be what was anticipated, then there should be a reasonable amount of time to spend. Dustin thought having a few different criteria added would be a good option for finding a middle ground. Mark said Sheridan implemented a range of 3% to 6% of optimum moisture could be used, and anything above that would be rejected.

Travis suggested also under surplus of unclassified excavation above subgrade pay item, for wording that includes material that the engineer does not use and needs to be hauled away from the construction site. Dustin said it appears grading was missed in the unclassified excavation pay item, as in the Standard Construction Specifications it says rejected and surplus material includes everything necessary for loading, hauling and disposal, and the grading just wasn't included.

On storm sewer installation, Travis thought the extra material disposal for installation needed to be included in surplus material wording.

V. New Business:

None.

VI. Other Business:

Next Meeting October 21, 2015.

VII. Adjournment:

Meeting adjourned at 6:41 p.m.